**Sample 1:**

*[Name of the company]*

*[Address of the company]*

*[Pay Slip for the month - ###]*

*Emp ID: #### Emp name: XXXX*

*Location: XXXX Grade: XXXX*

*Designation: XXXX Department: XXXX*

*Bank Name: XXXX Bank A/C No: ###*

*PAN no: #### Date of join: ####*

*ESIC no: #### PF No: ####*

*Total days: ## Days present: ## Days Absent: ##*

|  |  |
| --- | --- |
| *Earnings Amount* | *Deductions Amount* |
| *Basic Salary ###*  *HRA ###*  *Dearness allowance ###*  *Special allowance ###* | *Provident fund ###*  *Tax ###* |
| *Total earnings: ###* | *Total Deductions: ###* |

*Net pay: ###*

*Rupees: In words.*

*Payment Details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Mode of payment: Disbursement date: Employee bank: Account no: Amt:*