**Sample 2:**

*[Name of the company]*

*[Address of the company]*

*Employee name: XX Month: XX Branch: XX*

*Employee Code: XX*

*Joining date: ## PF No: ## PAN: ##*

*CTC: ## Days Present: ## Days paid: ## Leave Bal: ##*

*Income + Reimbursements Deductions*

|  |  |
| --- | --- |
| **Amount** | **Amount** |
| *Basic +DA ###*  *HRA ###*  *Conveyance ###*  *Medical Allowance ###*  *Leave Travel allowance ###*  *Special Allowance ###*  *\_\_\_\_\_\_\_\_\_\_\_*  *\_\_\_(X)\_\_\_\_\_\_* | *Profession Tax ###*  *Provident fund ###*  *Income Tax ###*  *Advances/Loans ###*  *Other deductions ###*  *\_\_\_\_\_\_\_\_\_*  *\_\_\_\_(Y)\_\_\_* |

*Net pay: \_\_\_(X-Y)\_\_\_*

*\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*[Employer’s signature] [Employee’s Signature]*